

## Terms of Reference for “Study to find out entry points in Pakistan for DiDRR programming”

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### 1. ASSIGNMENT SUMMARY:

<b>Project Name</b>	Improving Resilience of Communities Against Disaster in Southern Punjab
<b>Title of the assignment</b>	Study to find out entry points in Pakistan for DiDRR programming”
<b>Purpose of the study</b>	To identify entry points in Pakistan for DiDRR programming in future.
<b>Commissioning organisation/contact person</b>	Doaba Foundation
<b>Primary Methodology</b>	Mixed methods includes both qualitative and quantitative as per the requirement of the assignment
<b>Geographical locations</b>	Representative sample be drawn from all province and regions in Pakistan
<b>Purpose of Study</b>	To identify entry points in Pakistan for DiDRR programming in future.
<b>Study Start and End date</b>	18 <sup>th</sup> September 2021
<b>Final Report Submission</b>	12 <sup>th</sup> October 2021

## **2. BACKGROUND:**

Doaba "literally means land between two waters' or 'rivers'. Doaba Foundation (Doaba) is a humanitarian, not for profit, organization working in disaster prone areas of Southern Punjab. The vision of Doaba Foundation is "Disaster prone communities becoming self-reliant in pursuit of their common interests". Doaba Foundation with the support of CBM is implementing a programme titled "Improving Resilience of Communities against Disaster in Southern Punjab".

Disability Inclusive Disaster Risk Reduction (DiDRR) program aims to contribute in resilience of persons with disabilities and their families to cope with hydrological risks and its impact in South Punjab- Pakistan. Project will focus on approximately 2,000 households (1,000 of persons with & 1,000 of without disabilities, 15 Villages of 03 UCs (Rangpur, Jarh, Murad Abad) of tehsil Muzaffargarh. Whereas, 45 Non-governmental organizations including OPDs, CSOs, NGOs of Networks, CBM's partners, and relevant Government Departments will be benefited through trainings with regards to disability inclusive disaster risk reduction.

The study will find out entry points in Pakistan for DiDRR programming and country office and its partners will be capacitated to ensure the meaningful participation of persons with disability in DRR & Management activities, for sensitizing DRR stakeholders on disability inclusion to address the concerns of persons with disability and mainstreaming disability issues in the development plan, programs and strategies.

## **3. PURPOSE AND SCOPE OF STUDY:**

This assignment is focused on collecting information and drawing recommendations on future DiDRR programming in Pakistan. The study will assess the situation with disability lense and the information will be feed into programmes to have disability inclusive

### **Objectives of the Assignment:**

- The objective of the study is to identify key areas for DiDRR interventions in the future in Pakistan. It will inform Doaba Foundation project design and development around Disaster Risk Reduction
- The study will identify the entry points for DiDRR Programming in Pakistan – unpacking opportunities, relevant legislations, challenges and possible threats, the report will also list recommendations for future programming inclusive of concrete DiDRR interventions in future.

## **4. TARGET AUDIENCE AND INTENDED USE**

The DiDRR entry point study is intended to provide information to Doaba Foundation, CBM International organization for persons with disabilities, donors and other relevant stakeholders (Government and non-government) with an in interest in the study findings.

## **5. METHODOLOGY**

The proposed methodology should be mixed of both quantitative and qualitative methods to identify the entry points for DiDRR Programming. primary and secondary information against the project indicators; this study should also include overall contextual information in relation DiDRR, inclusive emergency preparedness, mitigation, response and recovery in Pakistan. For qualitative information, the consultant is expected to use focus group discussions, key informant interviews and collection of information from secondary sources where relevant.

*The methodology must be inclusive for persons with different types of disabilities (men, women, boys and girls) to fully reflect their opinion and voices.*

## **6. COMMISSIONING RESPONSIBILITY**

This assignment is commissioned by Doaba Foundation, represented by its, Project Manager or any other persons assigned.

## **7. COSTS AND PAYMENTS**

Doaba Foundation will provide HR cost as per mutual agreement. All payments to the consultant will be made on the basis of terms and conditions of the agreement. A mobilization cash advance can be provided by as per Doaba Foundation policy.

## **8. ESSENTIAL QUALIFICATION FOR CSP REVIEW TEAM:**

An individual consultant or firm having experience in DiDRR specially having experience in disability inclusive disaster risk reduction and have in-depth understanding of disability inclusive DRR.

## **9. MANAGEMENT OF ASSIGNMENT AND LOGISTICS**

The members of the team are responsible to acquire the necessary insurance (including health, accident, and liability) and permits (including visa, NOC etc.). The team will have to accommodate the needs of persons with disabilities during stakeholder meetings (e.g. workshop, focus group discussions). Doaba Foundation can advise and support the team in making the necessary arrangements.

## **10. EXPECTED RESULTS/DELIVERABLES**

Following are key deliverables:

- Inception report detailing methodology, timing and work plan
- Executive summary of at least four pages
- A detailed report based on DiDRR
  - Background and context
  - Identification of key areas for programming
  - Conclusion about and recommendations
- Power point presentation on key findings
- National level workshop for sharing findings of the study.

## **11. DURATION AND PHASING:**

<b>Tasks</b>	<b>Location</b>	<b>Number of Days</b>	<b>Expected Dates</b>
Review of log frame, project proposal and other relevant literature	N/A	2	18-19, Sep 2021
Draft inception report containing tools, methodology, sample size and questionnaire along with overall study framework	N/A	3	20-22, Sep 2021
Final Inception report + presentation	Skype/Zoom etc	2	23-24 , Sep 2021
Project geographical locations visits and Meetings with concerned /relevant Governmental departments/Authorities	Kindly refer to the table at start of ToR	7	25 Sep- 1 Oct 2021
Desk Review of legal Humanitarian Policies/frameworks at Provincial & National level, Analysis and compilation of Report with key identified & prioritized entry points on Disability Inclusive Disaster Risk Reduction .	N/A	7	02-08 Oct 2021
On the bases of all above Writing of final report .(Graphical presentation, comparative analysis graph, Soft Format and 03 Color copies).	N/A	3	09 -11 Oct 2021
Sharing and Consultation workshop of findings (within two weeks after submission of final report)	National Workshop	2	12 Oct 2021
Total number of days		<b>25</b>	

## **12. COSTS AND PAYMENTS**

CBM CO Pakistan will provide HR cost as per mutual agreement. All payments to the consultant will be made based on terms and conditions of the agreement. A mobilization cash advance can be provided (not more than 30% of the total agreed budget) at the request of the consultant/firm.

## **13. ATTACHMENTS**

The following documents should be known to the team in advance of the field research phase:

- Project Log frame and narrative proposal

#### **14. APPLICATIONS**

The ***financial proposal*** must contain;

- a) Detailed budget; fee, travel, foods, accommodation, materials etc.
- b) Validity period of the quoted price.

The sealed bids must be titled /marked as; **Technical and Financial Proposal for Entry Points for DiDRR Programming in Pakistan .4154MYP/B002,** and must reach not later than **22th September 2021 by 05 PM** PKT at below given address;

**Address;** Procurement Unit, Doaba Foundation, House No.02, New Model City Colony, behind DAEWOO collection center, Model Town B, Southern bye pass Road Multan.

For any required information write at: doaba.pss@gmail.com

**Application received after the deadline will not be accepted.**